10 Test Taking Tips

1. **Write Your Name**. Your name is the most beautiful name given to you. Make sure you remember to write it down on your test paper!

2. **Write Clearly.** Write in your very best hand writing ever so that the teacher can read your hand writing and give you marks.

3. **Read Everything.** Read the question carefully and underline the important words. Every word in the question paper is there for a reason. Read everything to make sure you don't miss out any important instructions.

4. **Check Your Alphabets.** Always start with a capital letter and use a capital letter after a full stop. Don't get your big caps and small caps mixed up.

5. **Check Your Spelling.** This is very important when you are using the same word that is given somewhere on the test paper. Don't spell the given word wrongly when you are copying the word.

6. **Check The Time.** Don't take too long to answer the first few questions leaving little time for the other questions. If marks are printed on the paper, give more time to answer questions with more marks.

7. **Don't Get Stuck.** If you don't know a question, do other questions first before coming back to the ones you left out but remember to come back to them!

8. **Don't Get Distracted.** Don't look at what your friend is doing or whether they have finished the test before you.

9. **Guess**. Yes, you can guess! If you don't know the answer to the A,B,C,D type of question, then guess. Don't leave anything blank. At least if you guess, you can still have a chance to get it right.

10. **Check Your Work.** Check your work to make sure no questions have been missed out or worse still pages missed out! If you finish early, check the whole paper again to make sure you answered correctly the first time.